Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2023-08-0099 DATE: 6-Sep-23

REQUEST FOR QUOTATION / PROPOSAL

ADDRESS	OF COMPANY:					
To whom it	may concern:					
workers W 10:00 a.m.	e quote your lowest price/s (taxes included) on the lot or item ne of delivery and submit your quotation using your company i/elfare Administration, Third Floor OWWA Center Building, 7th ARIAN GABRIEULE F. PIZARRA Supply Officer	letterhead o	or this form	duly signed by you arrison, Pasay City Engr. GERAF	ur official represen	stative to Overseas September 2023.
PROJECT Intramuro	TITLE/NAME: Proposal for the Provision of Termite Cont	trol Servic	es at DevC	en Building,	DEALER'S/SU	PPLIER'S OFFER
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
1.	Provision of Termite Control Services at DevCen Building, Intramuros	1	lot	P 100,000.00		
	(Please see attached Terms of Reference)					
	Additional Documentary Requirements must be submitted upon submission of offer:					
	PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph					
Entries r Bidders Bidders Bidders All quota envelope w	CONDITIONS nust be typewritten / if handwritten, it must be clear and legible; must submit certificate of PHILGEPS Registration; must submit necessary business permits (SEC, LGU, DTI, CDA, et tion can be submitted through the following means: a) in a SEALE tith the following:		PE, or b) thr	u ELECTRONIC MA	AIL, or c) FACSIMII	LE. Label the

Bidder's Company Name PHILGEPS Reference No.

Project Title/Name PR No.

COMPANY NAME:

PR No.

5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);

7. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;

8. Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;

9. Price quoted/ submitted on the deadline shall be considered as final and unalterable;

10. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;

11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

xxxxx

***************************************	000000000000000000000000000000000000000
DELIVERY: as per schedule	
TERMS OF PAYMENT: as per schedule	
PRICE VALIDITY: 60 days from date of quotation/proposal	
	Company Name
	Print Name and Signature of Authorized Representative
	Designation
	Company Tel./Fax/Mobile No.

TERMS OF REFERENCE

Project Title	Provision for Termite Control Services at OWWA Devcen Building Intramuros				
I. Area/Location:	OWWA Building 1, BFO DevCen, Intramuros, Manila				
II. Qualification	 Should have at least Five (5) years experienced in providing termite control services to a government agency. Must present at least one (1) Client feedback form or certification of at least Very Satisfaction rating from a government agency, with whom the contractor has a past or ongoing contract. 				
III. Coverage	Approximately 2,000 sqm, Four (4) floors				
IV. Duration	Four (4) Months				
V. Schedule of Treatments	 Initial General Treatment: September 2023 1st Monitoring / Inspection: October 2023 2nd Monitoring / Inspection: November 2023 3rd Monitoring / Inspection: December 2023 				
VI. Schedule of Payments	Upon Completion of the following: 1. Initial General Treatment: September 2023 2. 1st Monitoring / Inspection: October 2023 3. 2nd Monitoring / Inspection: November 2023 4. 3rd Monitoring / Inspection: December 2023 7 25. 00. 00 7 25. 00. 00 7 25. 00. 00 7 25. 00. 00				
VII. Scope of Works and Specifications	 The CONTRACTOR agrees to perform all the necessary services for the extermination and control of Termite through the use of modern pesticides duly approved by the Food and Drugs Administration (FDA). Post Construction Services: Drilling of holes one (1) meter apart on the outside perimeter of the area in concrete slabs. If in case of existing drilled holes with the previous contractor drilling of holes will be unnecessary. Excavation on the exposed soil perimeter area and application if needed. Thorough inspection will also be conducted inside the property for Six (6) months. The CONTRACTOR shall provide and supply all chemicals, types of equipment, and competent manpower needed to perform and satisfy the services stipulated above. The CONTRACTOR hereby guarantees that it shall only use safe and effective formulations approved by the Food and Drugs Administration (FDA) and shall assign and guarantee competent, honest service technicians to undertake the required services to assure the proper application and treatment; 				

5. The CONTRACTOR further agrees to abide by the existing occupational health and safety, environmental, and quality procedures as being implemented by the OWWA. A. Ensuring proper disposal of wastes generated in conducting pest control services with paramount concern in minimizing and eradicating its effect on our environment. B. Ensuring that the technical person who will conduct regular pest control services will be in proper company uniform and shall use protective gear in the performance of their function. C. Ensuring that during general pest control services, the CONTRACTOR shall provide a service report to EGSD within 24 hours from the time of completion of service. 6. The Contractor shall answer for any damages to or of the OWWA's properties or inside its premises to which OWWA is responsible which may be sustained through the fault of the Contractor' personnel. In which case, the Contractor has the option of either paying the cost of damages or in repairing, reinstating or replacing the item/s loss or damaged. 7. To secure a work permit at least one day before the rendering of general pest control services. 8. The Contractor's personnel assigned to perform the services called for shall submit themselves to search and inspection by the security guards of OWWA before entering or leaving the latter's premises. VIII.Service Warranty Warranty for termite is One (1) year. In case of re-infestation occurs within the Contract and warranty period, it will be re treated by the Contractor without additional cost to OWWA. IX. Approved Budget The Approved Budget for the Contract is ONE HUNDRED THOUSAND for the Contract PESOS (Php100,000.00), Repair and Maintenance - GAA 2023 Budget. Prepared By: Recommending Approval: Certified Funds Available: MARIA GIEZUT. LANUZA JUAN M. PARCO JR. Deputy Administrator for Officer-in-Charge Officer-in-Charge Engineering and General Services Division Administration and Fund Management Accounting Division Amount: \$ 100,000.00 Approved:

ARMALDO A. IGNACIO
Administrator

OBN: 2023-08-652